

Minutes for September 30th, 2018 OPEN Board Meeting

Attendees: Jackie Drennan, Erin Drennan, Randi Katzman, Nina Marten, Kathy Garcia, Fred Brandenberger

Closed:

- Reviewed fundraising strategies for 2018-2019 school year
- Reviewed policies for staff's children in company performances
 - Tuition policy will remain 50% off
 - Company participation fees will remain the same price as there is little margin and company performances are not obligatory
- Summer 2019 dates:
 - Will push baller princess camp to first week of July as school lets out late
 - July 7-August 24, 7 week summer program with new pricing:
 - 150 for 1 class/week
 - 210 for 2 class/week
 - 250 for 3 class/week
 - 290 for unlimited classes/week
 - \$10 off for each missed week
 - Back to school intensive – August 26-30
 - First day of fall semester will be Sept 9th
- Reviewed enrollment. 2018-2019 enrollment is up about 10% from last September

Open:

NUTCRACKER

- Change to Nutcracker audition procedures
 - **Dancers must pay entirety of participation fees (\$200-\$250) upon auditioning (at their June or August audition).** The casting grid cannot be redone and there is a domino affect of dancers who drop out on other dancers in the cast, costuming and rehearsal scheduling. This year, there were 6 dancers who auditioned and dropped out. 4 of whom did not tell the office they weren't performing until late September. Auditioning for Nutcracker is not a scenario where you can audition and later decide whether or not to participate. Auditioning is for parts only – all children are cast.
- Nutcracker 'dress code' reviewed: dress code outlined in rehearsal contract is for performances (ie camisoles worn under costumes, pink tights, clean pink shoes, etc). Regular class dress code (plus any extra warm ups and sweats they need for staying warmed up) are permitted during rehearsal.
- **Nutcracker tickets:** Tickets will be for sale via box office. Jen Cuevas and Ms Erin will be able to assist with ticket purchases during rehearsals from 2-4pm on Sundays but will announce via a facebook event and on the website. We will also have tickets for sale online but without seat selection.

- Reviewed backstage protocol for new theater. Manuela Ricci volunteered to mind the door for check in and out. We will need one other volunteer so she can sit for Sophia's show but the backstage area is completely separate and downstairs from the stage. Check in and dismissal will happen the same as always where we will not allow students to leave unless we hand them to a recognized parent.
 - Ms Erin will put out a volunteer sign up sheet that excludes the roles filled by the stage crew at Adelphi. Regular volunteering will be needed for quick change moms, backstage chaperone, boutique and bakesale, ticket collections. Please use the sheet to volunteer – there were some shout-outs at the meeting for certain roles, which we greatly appreciate, but I don't remember who said what.
 - Ms Erin will arrange a Monday morning visit to Olmsted Theatre with costume volunteers and Anne for photography. Waiting for response from Gabriel V who is the theater manager there.
 - Nutcracker participants may miss up to 2 rehearsals. **Please use the white board on the credenza to report absences instead of emailing Ms Erin** directly so that all staff is privy
 - Distributed booster, DVD and flower order forms
 - **Costume moms will distribute a list of rehearsal dates in which dancers will be getting fitted for their costumes. Please make every effort to not be absent on that day or give them a heads up to switch your child's day**

RECITAL

- Recital Vendors
 - Keeping our EAP Photographer from last year
 - They will not allow people to take photos unless they make a purchase but they will let you keep going until you're happy with the photo
 - Reports were that delivery and customer service was good
 - **This year's dress rehearsal and portraits will be at the studio on May 15th, not at Brookside (a tech/run-through rehearsal will be held for level 1 + the morning of recital as always)**
 - Voted no to professional grade DVDs (min order of 50 and were \$45 each) and will have the homemade \$5 ones
 - Flowers for boutique will be through 'Gifts from the Heart' again

SPRING COMPANY CONCERT

- April 14th performance, 5pm cast call, 7pm show
- Auditions will take place on Sat Jan 5 before Nut
- Performance will be called 'The Girl from Ipanema' and will be a Santana version of Cinderella
- Participation fees will remain \$230

VOLUNTEER COMMITTEES 2018-2019

- Currently working with the Sugarplum Ball Daddy Daughter dance committee. Next meeting will be Thursday, November 1st 7pm during the board meeting

- Field trip person. Anne Dragovic offered to help collect payments/field questions for Dec 22 field trip

FIELD TRIPS

- Currently arranging a field trip to Lincoln Ctr to see NYCB's Nutcracker on Sat, Dec 22 at 2pm. Will not arrange lunch/dinner for group because difficulty with booking a group during holiday time. Tickets will be around \$90 per person. 5 out of 20 seats taken so far. To join, cash or check to Anne Dragovic or Ms Erin. Guests, friends and family welcome.
- Will resume our Tilles Ctre field trips/master classes after Nutcracker

DADDY DAUGHTER SUGARPLUM BALL

- Thursday, Nov 15th 6-8pm
- Jen Taggart and Ms Erin will finalize photo souvenir ideas. Thinking 4X6 ballerina frames. Jen would donate photo booth that comes with assistants. We aim to charge \$5 per photo/frame souvenir but we have to source frames and price them out first
- Ms Erin will order Tiara souvenirs Oct 15th to be sure guest list is final
- Opening tickets up to non-Integral people as of Oct 15
- Spots held for committee members, otherwise 6 spots left as of 10.1.2018
- Allergy friendly candy for pinata: skittles, starburst, twizzlers, toys and jewels, tootsie rolls
- We can ask Little Cucina if we can borrow their dumpster for this event since they are catering
- Ms Erin will order 3 more tulles for back tables and regular table cloths
- We will set up Nutcracker boutique at Daddy Daughter dance since the boutique will be after holidays this year
- Irene G and Nadira will help at food table
- Deanna and Jackie will help with boutique stand and raffles
- Kathy G will help with coat check
- Erin making final payment to DJ

Borrowing:

Tree from Julie Haiber
 Bar table from Irene G
 2 Tables and 10 Chairs from Nina
 Studio has 1 long table and 1 bar table
 Jackie – 1 Bar Table
 Kathy - 1 Table for Coat Check in east room (use admit one tickets for coat check)